

17 February 1978

MEMORANDUM FOR: Acting Deputy Director for Administration

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Office of Personnel Report --  
Week Ending 17 February 1978

1. (U) Hispanic Recruitment: Early application returns from the University of Puerto Rico at Mayaguez where OP recruiters recently interviewed electrical engineers are very encouraging. Five (5) formal applications have been received thus far and more are expected. The Placement Director, Mrs. Doris Lugo, informed us that our schedule of 28 interviews was unusually high, particularly since many employers such as Hughes Aircraft, Exxon, NASA, and Lockheed are now visiting the University to recruit Hispanic engineers, and the competition increases each year. Officials at the University were particularly pleased that the Agency is actively recruiting Co-op candidates from their school and they look forward to this continuing relationship.

25X1A 2. (U) Polish Language Candidate: [REDACTED] of 25X1A Recruitment Division and [REDACTED] of the Soviet and East European Division/DDO interviewed applicants at Alliance College on 15 February. Alliance is a small liberal arts college in Pennsylvania which is affiliated with the Polish National Alliance and offers programs in Polish and Russian languages. DDO representatives hope to attract several candidates qualified in the Polish language.

25X1A 3. (U) Campus Advertisement: Recruiter [REDACTED] 25X1A of our [REDACTED] office reports that the Triton Times, campus paper for the University of San Diego, refused in the past to run our recruiting ad but recently reversed itself and accepted a CIA ad. In the same issue which contained our ad, the paper editorialized that they had previously refused to accept ads from CIA and Gallo Wine because "...we wanted to avoid upsetting our readers." The paper has now decided not to discriminate against certain advertisers and, although it does not endorse certain "nefarious" CIA activities, its present guidelines permit the paper to accept the ad.

4. (U/AIUO) External Placement: One of Retirement Counseling and Employee Assistance Branch's clients, who was on the Operations Directorate reduction list, stopped by to thank all those concerned for the help that he has received. He has accepted a position as an investigator with the House Appropriations Committee and will be working with two ex-FBI agents. Their job will be to investigate possible misuse of American aid to Central and South American countries. Much to his delight, he also received the equivalent of a two-grade promotion for this job.

5. (U/AIUO) Retirement Activity: The figures shown below depict the total retirement activity for the period 1 January through 30 June 1978. The figures in the clear show totals. The figures in parenthesis represent persons who have opted for discontinued service or "involuntary" retirement; the figures in parenthesis are included in the total figure. Thus, of 86 persons to go by 30 June 1978, 16 are going under the "liberal" options.

	<u>Civil Service</u>	<u>CIARDS</u>	<u>Total</u>
Retired	6 (0)	3 ( 0)	9 ( 0)
Signed to go	21 (3)	56 (13)	77 (16)
Totals	27 (3)	59 (13)	86 (16)

6. (U/AIUO) Voluntary Investment Program: The trend toward the Income Fund and out of the Growth Fund in the VIP continues. 57.7% of the total net asset value is in the Income Fund and 42.3% is in the Growth Fund. During the pay period ending 28 January 1977, nearly \$60,000 was transferred from Growth to Income.

7. (U/AIUO) Summer-Only Program: We received 381 applications for summer employment. As of 8 February 1978, 15 of those applications had been cancelled or rejected for various reasons, leaving a total of 366. Total job requirements remain at 224. The cutoff score for processing has been established which will necessitate 98 applicants receiving letters informing them they cannot be considered for employment this year. The mailing of initiation letters has been completed. The 98 reject letters and 42 letters to the standby group are being mailed this week.

25X1A 8. (S) Request from [REDACTED] Station: Due to sizable black market dealings in local currency in [REDACTED] Station 25X1A has requested that TDY personnel not bring large sums of U.S. dollars into the country. Instead travelers will be requested to use bank deposits for U.S. dollar advances made by Headquarters, thereby enabling TDYers to use their personal checks for legal exchange transactions and for incurred dollar expenses. Central Processing Branch's Finance Section is informing travelers of this request.

25X1A 9. (S) Insurance Branch Briefing: [REDACTED], 25X1A [REDACTED] Support Chief from [REDACTED] on TDY to Headquarters, was briefed by Chief, Insurance Branch and several Insurance Branch employees on all phases of Branch activities. He was also provided a comprehensive packet on Insurance Branch insurance programs for use at his Station. 25X1A

10. (U/AIUO) Educational Aid Fund: To date, 183 EAF applications have been provided to requesters and of this number 142 were issued to dependent students who have not previously applied. Two completed applications have been received while another 10 are partially completed at this time.

11. (U) Suggestion Box: No suggestions were received this week. The total number of suggestions received since the program began on 15 June 1977 is 45.

12. (S) Rehired Annuitants: See attached report.

#### COMING EVENTS:

(1). (U) Agency Reserve Meeting: The subject of the Agency Reserve Meeting on 27 February is "The Army Organization for Intelligence and Counterintelligence." The guest speaker for this meeting is Mr. Merrill T. Kelley from OACSI, Department of the Army.

25X1A (2). (U) Savings Bonds: Arrangements have been made with Mr. Gilbert Goff, a representative from the Treasury Department, to visit [REDACTED], CIA/Savings Bonds Campaign Coordinator, on 24 February to discuss this year's Savings Bonds Campaign. The Campaign is to be conducted during the month of May.

COMING EVENTS: (con'd)

(3). (U) Complete corrections on Career Services' APPs.

(Signed) F. W. M. Janney

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Att

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25X1A EA-D/Pers/[REDACTED]:rj rl (17 Feb 78)

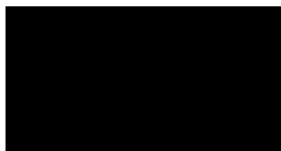
S E C R E T

WEEKLY REPORT OF REHIRED CIVILIAN ANNUITANT ACTIVITIES  
FOR THE AGENCY (13 - 17 February 1978) (U/AIUO)

1. (S) The following rehired civilian annuitant cases were approved for extension by the Acting Deputy Director for Administration:

DDO

25X1A



- Independent Contractor, Covert Action Staff, one-year extension.
- Independent Contractor, SE Division, one-year extension.

2. (S) The following rehired civilian annuitant case was approved for extension by the Director of Personnel:

DDA

25X1A



- Independent Contractor, Office of Security, one-year extension.

S E C R E T

E2 IMPDET

CL BY: 063837